

## DIPLOMA IN ACCOUNTING

(N/344/4/0532) | (MQA/PA10779)

While focusing more on practical knowledge, the diploma programme will equip students with the key competencies to perform accounting operations as part of any company. They will be able to gain employment in any commercial organisations, the public sector, the financial industry or consulting and accounting firms.

### DURATION OF STUDY

2 years (Full Time)  
3 years (Part Time)

### MODE OF STUDY

Full Time and Part Time

### INTAKE

January, April & August

### CAREER PROSPECT

- Account Executive
- Finance Executive
- Banking Executive
- Junior Auditor

### ENTRY REQUIREMENTS

1. A Pass in SPM or its equivalent with a minimum of 3 credits including Mathematics, and a pass in English;  
**OR**
2. A Pass in Unified Examination Certificate (UEC) with minimum Gred Bin 3 subjects including Mathematics and English  
**OR**
3. A pass in O-level with minimum Gred C in 3 subjects including Mathematics and English  
**OR**
4. Pass SKM Level 3 in related field and a pass in SPM with a minimum of 1 credit in any subject including Mathematics and a pass in English;  
**OR**
5. A Pass in certificate from Community College level 3 MQF or its equivalent and;
  - A pass in SPM\* with minimum credit in 1 subject including Mathematics, and a pass in English and Undergo enhancement programme (if necessary)**OR**
6. A pass in certificate level 3 MQF in a related field with a minimum CGPA 2.00  
**OR**
7. A pass in Sijil Tinggi Persekolahan Malaysia (STPM) or its equivalent, with a minimum of Grade C (GP 2.0) in any subject, and credits in Mathematics and a pass in English at SPM level;  
**OR**
8. A pass in Sijil Tinggi Agama Malaysia (STAM) with a minimum grade of Maqbul (pass) and credits in Mathematics and a pass in English at SPM level;  
**OR**
9. Other qualification or its equivalent

International students are required to achieve a minimum score of IELTS 5.5 or TOEFL 550 or its equivalent



### PROGRAMME STRUCTURE

#### YEAR 1

- Introduction to Business
- Business Statistics
- Fundamentals of Accounting
- Business Mathematics
- Fundamentals of Management
- Communicative English
- Bahasa Kebangsaan A (without SPM credit)
- Business Ethics
- Financial Accounting
- Introduction to Information Technology
- Introduction to Microeconomics
- Malaysian Studies/ Bahasa Melayu Komunikasi
- Communication & Presentation Skills
- Business Law
- Fundamentals of Financial Management
- Critical & Creative Thinking Skills
- Youth Development

#### YEAR 2

- Cost Accounting
- Financial Reporting 1
- Entrepreneurship
- Malaysian Taxation 1
- Introduction to Macroeconomics
- AMUnited 1
- Computerised Accounting
- Management Accounting
- Audit and Assurance
- Financial Reporting 2
- Malaysian Taxation 2
- Psychology at Workplace
- Industrial Training (Internship)
- Accounting Collaborative Project