# DIPLOMA IN HEALTHCARE MANAGEMENT

(R/723/4/0147) | (A6719)

Diploma in Healthcare Management is a 3-year programme which provides students with the knowledge in healthcare organizational values, strategies and philosophies, paving the way for graduates to obtain task-performing skills to be applied in a healthcare setting upon graduation.

## **DURATION OF STUDY**

3 years (9 semesters)

## **MODE OF STUDY**

**Full Time** 

## **CAREER PROSPECT**

- Hospital Administrative Assistant
- Health Administrative Assistant
- П Claims Processing Assistant
- Dental Admin Assistant
- Clinic Administrative Assistant
- Hospital Facilities Assistant
- **Hospital Support Service Assistant**

## **ENTRY REQUIREMENTS**

- SPM or equivalent with PASS in Bahasa Malaysia and English and 3 credits in the following subjects:
  - Mathematics or ONE science subject (Biology/Physics/Chemistry/General science); and
  - Any other TWO subjects (including Bahasa Malaysia and/or English if obtained credit)

### OR

- GCE/O level or equivalent with PASS in Bahasa Malaysia or English and 3 credits (Grade C) in the following subjects:
  - Mathematics or ONE science subject (Biology/Physics/Chemistry/General science); and
  - Any other TWO subjects (including Bahasa Malaysia and English if obtained credit)

#### OR

Certificate in Health Sciences or related field with a minimum CGPA of 2.50

#### Why study in AMU Diploma in Healthcare?













## PROGRAMME STRUCTURE

#### YEAR 1

- Introduction to Healthcare
- **Behavioral Science**
- Human Anatomy & Physiology
- Healthcare Terminology
- Communicative English
- **Medical Ethics**
- Health and Social Care Services
- Introduction to Pharmacology
- Communication and Supportive Skills
- Malaysian Studies
- Youth Development
- Critical And Creative Thinking Skills
- Current Issues in Health

## YEAR 2

- Health Education and Promotion
- Epidemiology
- Medical Office Management
- Lifespan Health Disorders
- AMUnited 1
- **Healthcare Accounting**
- Human Resource for Healthcare
- **Health Informatics**
- National Health Policy
- Introduction to Mandarin / Introduction to Tamil
- Introduction to Organizational Behaviour
- **Quality Management**
- Complimentary Medicine / Health Insurance

## YEAR 3

- Health, Safety and Risk Management
- **Emergency & Disaster Management**
- Management of Clinical Service Departments
- Interpersonal Learning / Rehabilitation Medicine
- Principles of Health Fiance and Economy
- Professional Leadership Development
- Sanitation and Hospital Waste Disposal
- Industrial Training I (Management of Clinical Services)
- Industrial Training II (Supportive Services)
- Industrial Training III

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For more detailed and recent information, please contact the Marketing Department. The University shall not be held lidble for any errors of omissions.

81750 Johor Bahru, Malaysia. Tel: +60 (7) 386 1076 / +60 (12) 2370925

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