

About this programme

Our programme is designed with courses which are relevant and focused to the field of Business Studies/ Business Administration. Thereby, the students will be equipped with the knowledge and skills to prepare them for admission into bachelor programmes in Business Studies/ Business Administration. This programme has attained full accreditation status by Malaysian Qualifications Agency (MQA) in 2013.

DURATION OF STUDY

1 year

MODE OF STUDY

Full Time

ACADEMIC PATHWAYS

- Degree in Business Administration
- Degree in Accounting
- Degree programmes in management & arts

PROGRAMME STRUCTURE

SEMESTER 1

- Introduction to Business
- Principles of Accounting
- Business Law
- Introduction to Information Technology
- English

SEMESTER 2

- Introduction to Entrepreneurship
- Business Mathematics
- Business Communication
- Interpersonal Communication Skills
- Introduction to Marketing

SEMESTER 3

- Basic Business Statistics
- Introduction to Economics (Micro and Macro)
- Business Ethics
- Organisational Behaviour
- Critical Thinking

ENTRY REQUIREMENTS

General requirement:

- PASS SPM with 5 credits in any subjects AND Pass in English subject.
- Pass UEC with minimum Grade B in any three (3) subjects

Progression to the field of Accounting & Information Technology:

- PASS SPM/ O Level with minimum 5 credits including Mathematics OR Additional Mathematics **AND** pass in English Subject/equivalent qualification.

Other field of studies: Kindly refer to the Malaysian Qualification Agency (MQA) guidelines at <https://www.mqa.gov.my/>

Note:

- The determination of eligibility for a programme by the Higher Education Provider is subject to Standards, Programme Standards, Regulations of Professional Bodies, Regulations by Authorities and amendments made from time to time.
- Pass SPM means passing Bahasa Melayu and Sejarah (starting from SPM Year 2013).
- The grade requirements for Bahasa Melayu and English at the SPM level for admission to programmes under professional bodies is based on the standards, manuals and regulations of the respective professional bodies.
- International students may pursue Foundation in Business Studies with an equivalent academic qualification.